

## YPG iSportsman New User Registration Directions 2022

**STEP ONE:** Click on “New User Registration” under “My Account”

**STEP TWO:** Create a username and password and fill out all your personal information

**STEP THREE:** Fill out additional registration information. **Be sure to enter your name and address as stated on your state issued ID or Drivers License**

**STEP FOUR:** Read and accept the acknowledgment regarding safety, rules, and the required registration of your firearms and “Hold Harmless” agreement. Once you have acknowledged this document, click the button that reads “I Accept”.

**STEP Five:** Click the tab on the blue bar at the top of your page titled “My Safety Briefs”. Here you will see a link titled “Range Safety Briefing 2021-2022”. Click this link watch the video, There is a countdown timer below the video, at the end will become the “Take Quiz” button. **YOU MUST TAKE AND PASS THIS QUIZ TO BE ELIGIBLE TO PURCHASE YOUR FREE HUNTING ACCESS PERMIT AND FIREARMS REGISTRATION PERMIT**

**STEP SEVEN:** Once you have completed your range safety briefing, it will take 5 to 10 business days for YPG security to approve your background check. You will receive email notification once the background check is complete. YPG staff may need to contact you for additional information for the background check.

**STEP 8:** When you receive the background check, log into your account to purchase the Hunting Access Pass and Weapons Registration.

If you need to manage your account, i.e. make any changes to your personal information, click on the “Account Details” button located under the “My Account” tab on the main blue bar across the top of your portal. Once you open this link, you will see a button at the top left corner of the page that says “Manage Account”, by clicking on this you will be able to update as well as add any new information.

- **FOR ANYONE LOOKING TO ADD A SECOND VEHICLE SCROLL TO THE VERY BOTTOM OF THE PAGE WHERE IT SAYS “VEHICLES” AND CLICK ON THE “ADD NEW” BUTTON LOCATED DIRECTLY NEXT TO IT. FILL IN ALL THE INFORMATION. YOUR SECOND VEHICLE WILL THEN BE ADDED TO YOUR INFORMATION.**

At this point, you should have all the information required to recreate on YPG. Questions? Call (928) 328-2125.